**Appendix A: Pre-Conference Sample Questions**

The following questions are intended to guide thinking and conversation; every question many not be answered or relevant for every observation. If using as an email preconference, make sure to clearly explanation the various standards.

**FOCUS FOR LEARNING (Standard 4: Instruction)**

* What is the focus for the lesson?
* What content will students know/understand? What skills will they demonstrate?
* What standards are addressed in the planned instruction?
* Why is this learning important?

**ASSESSMENT DATA (Standard 3: Assessment)**

* What assessment data was examined to inform this lesson planning?
* What does pre-assessment data indicate about student learning needs?

**PRIOR CONTENT KNOWLEDGE/SEQUENCE/CONNECTIONS (Standard 1: Students; Standard 2: Content; Standard 4: Instruction)**

* What prior knowledge do students need?
* What are the connections to previous and future learning?
* How does this lesson connect to students' real-life experiences and or possible careers?
* How does it connect to other disciplines?

**KNOWLEDGE OF STUDENTS (Standard 1: Student)**

* What should the evaluator know about the student population?
* How is this is a developmentally appropriate learning activity?

**LESSON DELIVERY (Standard 2: Content; Standard 4: Instruction)**

* How will the goals for learning be communicated to students?
* What instructional strategies and methods will be used to engage students and promote independent learning and problem solving?
* What strategies will be used to make sure all students achieve lesson goals?
* How will content-specific concepts, assumptions, and skills be taught?

**DIFFERENTIATION (Standard 1: Students; Standard 4: Instruction)**

* How will the instructional strategies address all students' learning needs?
* How will the lesson engage and challenges students of all levels?
* How will developmental gaps be addressed?

**RESOURCES (Standard 2: Content; Standard 4: Instruction)**

* What resources/materials will be used in instruction?
* How will technology be integrated into lesson delivery?

**CLASSROOM ENVIRONMENT (Standard 1: Student; Standard 5: Learning Environment)**

* How will the environment support all students?
* How will different grouping strategies be used?
* How will safety in the classroom be ensured?
* How will respect for all be modeled and taught?

**ASSESSMENT OF STUDENT LEARNING (Standard 3: Assessment)**

* How will you check for understanding during the lesson?
* What specific products or demonstration will assess student learning/achievement of goals for instruction?
* How will you ensure that students understand how they are doing and support students' self-assessment?
* How will you use assessment data to inform your next step?

**PROFESSIONALRESPONSIBILITIES: COLLABORATION AND COMMUNICATION (Standard 6)**

* How do you cooperate with colleagues?
* How do you work with others when there is a problem?
* What is your communication style with students? With families? With colleagues?
* In what ways do you seek the perspectives of others? Give an example.

**PROFESSIONAL RESPONSIBILITIES: PROFESSIONAL RESPONSIBILITY AND GROWTH (Standard 7)**

* How do you apply knowledge gained from other experiences into your teaching?
* Discuss ways you reflect and analyze your teaching.
* What are some proactive ways you further your own professional growth?